**Minutes of the Ulley Parish Council Meeting**

**held at the Village Hall, Ulley at 7.00 pm on 27th August 2025**

Members: Cllrs: R Robson (Chairman), S Hubbard, C Myers, W Cooper

Apologies: Jake Richards (MP), Dawn Thomas (RMBC), Cllr Robert Taylor (RMBC)

In attendance: Sarah Whitaker, 5 members of the public

**A public session of 15 minutes was held in accordance with Section 3 of the Council’s Standing Orders.**

1. **Anti-social Incident** – It was reported that there had been an incident in the village. The matter has been reported to the Police who are investigating. – PC to contact the victims to express their concern and raise at the next CAP meeting.

**24/25 To receive and approve any apologies for absence.**

There were no apologies for absence.

**25/25 To note any declarations of interest on items to be discussed at this meeting.**

There were no declarations of interest.

**26/25 To consider any matters to be excluded from the public.**

There were no matters to exclude.

**27/25 To approve and sign the minutes of the Annual General Parish Council meeting held on 21st May 2025.**

**Resolved: It was noted that the minutes of the previous meeting contained an error regarding the dates of upcoming meetings. The correct dates are as follows: 25 February 2026 & 20 May 2026.**

**28/25 To discuss the Councillor Vacancy.**

There were no applications received, however, there are 2 possible candidates who should express their interest via email to the Clerk.

**29/25 To receive an update on the proposed Whitestone Solar Farm**

Whitestone are holding a public meeting on 14th October 2025, 3pm-7pm in the Village Hall. It was noted that we have not received an update on the Piper Lane scheme, which still shows Carr Lane being used as access.

**Resolved: Clerk to request an update from the Planning department and the developers of the Piper Lane scheme.**

**30/25 To receive an update on speeding and highway matters**

Cllr Taylor (RMBC) has advised that UPC is not eligible for funding from local neighborhood road safety scheme at this time as there are other areas with a higher priority and not enough funds to go around.

Noah Platts at SYP has advised that the 4 areas identified do not fit the criteria for mobile speed checking. He has advised that UPC register for community speed watch.

**Resolved: Clerk to respond to Noah with speeding data provided from the Piper Lane development, registering for the Community Speed watch on hold until these statistics have been reviewed. The recent accident that occurred in the village to be raised at the next CAP meeting.**

**31/25 To receive a report from the Millennium Trust**

1. **Tap** – Following a leak under the sink a new instant hot/cold tap has been fitted which is more efficient. MT would like permission to refurbish the basin and tap I the bathroom with a similar one, the temperature would be regulated.

**Resolved – Agreed**

1. **Year ahead –** Dates for events ahead will be published in the next newsletter.

**32/25 To discuss the Village Hall Repairs**

MT are waiting for a response from the Brewery before they can proceed with the repairs, this may take place after the Winter now.

**33/25 To receive an update on the PPSC**

No update

**34/25 To consider any issues arising from the management of the Play Area, including monthly inspection report, fee rise & weekly inspection report –** A request from a Parishioner was received to replace the old wooden bench.

**Resolved – Clerk to approach PPSC to ask if they would fund a replacement bench with funds remaining. Fee Rise agreed**

**35/25 To receive an update on the phone box.**

Thanks were given to all volunteers involved and the phone box is now open for use.

**Resolved – Not to register as a food business. The remaining gold paint is to be given to Cllr Robson for storage or use on the village signs. Donations will go to UPC to support future projects. Remaining funds in the budget will return to HEUVG and the bid can be settled.**

**36/25 To receive as update on the Volunteers Agreement**

The Volunteers Agreement has been circulated to all known volunteers for signing. Volunteers who have signed the latest VA have been provided with a link to the shed key code.

**37/25 To discuss gov.uk domain**

The Practitioners Guide for local council in England has introduced Digital & Data Compliance as a formal requirement. Councils must operate from a council-owned domain, preferably a .gov.uk domain. Clerk has received 3 quotes, approx. costs £100 per annum

**Resolved – Clerk to proceed to set up the new domain.**

**38/25 To receive an update on the Remembrance Sunday Flag**

**Resolved – Agreed to purchase, costs are approx. £15-20**

**39/25 To note any Planning Applications received since the last meeting.**

Planning Applications and updates noted.

**40/25 To receive a financial update including;**

1. **To receive a report to 31st July 2025, including Bank Reconciliation, Payments for Authorisation & Budget vs Actuals.**

**Resolved: The following items were authorised for payment:**

|  |  |  |  |
| --- | --- | --- | --- |
| 06/05/25 | HMRC | Clerks Tax April |  £ 61.60  |
| 06/05/25 | YLCA | Subscription |  £ 71.00  |
| 06/05/25 | Whitaker, S | Clerks Salary April |  £ 246.76  |
| 21/05/25 | EDF | Electricity Village Hall |  £ 56.54  |
| 02/06/25 | Business Stream | Water Village Hall |  £ 46.91  |
| 02/06/25 | Whitaker, S | Clerks Salary May |  £ 246.76  |
| 04/06/25 | HMRC | Clerks Tax May |  £ 61.60  |
| 10/06/25 | Whitaker, S | Phone Box Supplies Amazon |  £ 48.02  |
| 10/06/25 | Clear Insurance | Annual Insurance |  £ 887.00  |
| 17/06/25 | EDF | Electricity Village Hall |  £ 42.26  |
| 01/07/25 | Whitaker, S | Clerks Salary June |  £ 360.48  |
| 04/07/25 | HMRC | Clerks Tax June |  £ 90.20  |
| 15/07/25 | Harliv Ltd | Phone Box Shelving |  £ 98.10  |
| 18/07/25 | EDF | Electricity Village Hall |  £ 31.66  |
| 22/07/25 | J Samuels | Phone Box Laminating  |  £ 7.20  |
| 22/07/25 | Robson R | Fuel Equipment |  £ 25.95  |
| 22/07/25 | Darren Neath | Phone Box Painting  |  £ 82.17  |
| 24/08/25 | HMRC | Clerks Tax July |  £ 4.95  |
| 28/07/25 | Whitaker, S | Clerks Salary June |  £ 281.27  |
| 30/07/25 | HMRC | Clerks Tax July |  £ 70.40  |

**Balance – Current £9,643.74 Reserve - £4,770.48**

1. **To agree to appoint FH Accountancy Services for the internal audit 2025/26. Resolved** - **Agreed**
2. **To note the National Salary award for the Clerk. Resolved – Agreed**
3. **To agree to purchase new Defibrillator pads. Resolved – Agreed**

**41/25 To consider a review of policies, including:**

1. Code of Conduct
2. NALC Model Financial Regulations
3. NALC Model Standing Orders
4. Equipment Risk Assessments x8 & Telephone Box

**Resolved – Agreed**

**42/25 To consider any general correspondence received, including:**

1. **White Rose Update** –No updates.
2. **CAP Meeting –** Still awaiting HGV signs
3. **PC Network Meeting –** No update.
4. **Top soil request from parishioner** – **Resolved – Agreed**
5. **Email from Parishioner – Grass verges –**  **Resolved – To raise at the next Walkabout**

**43/25 To consider any agenda items and arrangements for the next Meeting of the parish council to be held on 12th November 2025 –** none.

The meeting closed at 8.15pm.

Signed …………………………(Chairman). Date: 12th November 2025