

**Annual General Meeting of Ulley Parish Council to be held**

**in the Village Hall, Main Street, Ulley**

**Wednesday 21st May 2025 at 7.00 pm.**

14th May 2025

Dear Councillor,

You are hereby summoned to attend the Parish Council meeting of Ulley Parish Council. The agenda is below and supporting papers are attached.

S Whitaker

Parish Clerk and Responsible Financial Officer

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**Formal Meeting of the Council**

In accordance with Openness of Local Government Bodies Regulations 2014, audio/visual recording and photography at Council meetings is permitted in accordance with the Council’s protocol “Filming of Public Meetings”.

**Public Session**

A public session of about 15 minutes will commence prior to the formal Council meeting in accordance with Section 3 of the Council’s Standing Orders.

**AGENDA ENCLOSURE:**

1. To elect a Chairman of the Council and receive Chairman’s Declaration of Acceptance of Office
2. To elect a Vice Chairman of the Council and receive Chairman’s Declaration of Acceptance of Office
3. To receive and approve apologies for absence
4. To consider and agree representation on outside bodies:
   1. Penny Hill Wind Farm Liaison Committee
   2. RMBC Joint Working Group
   3. Aughton & Swallownest CAP Meeting
5. To confirm the schedule of meetings for the following year
6. To note any declarations of interest on items to be discussed at this meeting
7. To consider any matters which should be dealt with in confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meeting) Act 1960).
8. To approve and sign the minutes of the Council meeting on 26th February 2025 **(A)**
9. To receive written applications and to co-opt a candidate to fill the vacancy for Parish Councillor
10. To receive an update on the proposed Whitestone Solar Farm
11. To receive an update on speeding and highway matters
12. To receive a report from the Millennium Trust
13. To discuss Village Hall Repairs
14. To consider any issues arising from the management of the Play Area, including:
    1. RMBC Monthly Inspection Report **(B)**
    2. PC Weekly Inspection Report and who will be responsible for maintaining this

1. Grounds Maintenance
   1. to receive an update on liaison with RMBC regarding current maintenance schedule
2. To receive an update on the phone box
3. To resolve to suspend the provisions of SO7, using the power of SO26(a) to reconsider the Council’s involvement in VE Day Celebrations on 8 May 2025.
4. To discuss access to the shed, receive an update on the Risk Assessments for the Equipment and Volunteer Agreement and agree the work equipment assessment form. **(C)**

1. To note any Planning Applications received since the last meeting **(D)**
2. To receive a Financial Update including;
   1. To receive the final year-end accounts to 31st March 2025 **(E)**
   2. To receive the Internal Audit Report from Faye Hazlehurst **(F)**
   3. To approve the Annual Governance and Accountability Return 2024/2025 and exemption **(G)**
   4. To receive a report to 28th April 2025, including Bank Reconciliation, Payments for Authorisation including Budget vs Actuals **(H)**
   5. To note Insurance Renewal
   6. Review Bank Mandate for signatories
   7. To note regular payments and Direct Debits
   8. To note earmarked Funding
   9. To review Reserves
   10. To note that dual authority is now in place for the Co-op Current Account
   11. To discuss payment methods for grants
3. To consider a review of policies, including:
   1. Code of Conduct **(I)**
   2. NALC Model Financial Regulations
   3. NALC Model Standing Orders
4. To consider any general correspondence received, including:
   1. White Rose Update
   2. CAP Meeting **SH/CM**
   3. PC Network Meeting **CM**
   4. Request for Memorial Bench update
   5. RMBC Standards & Ethics Committee Ballot
   6. Annual South Yorkshire Branch Meeting – Topics for discussion
   7. Remembrance Sunday Flag **SH**

1. To consider any agenda items and arrangements for the next Meeting of the parish council

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN THE PUBLIC PARTICIPATION SECTION, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON.**