

**Minutes of the Meeting of Ulley Parish Council**

**held at the Village Hall, Ulley at 7.00 pm on 27th March 2024**

Members: Cllrs: R Robson (Chairman), S Hubbard, C Myers, W Cooper

Apologies: None

In attendance: Sarah Whitaker (Clerk)

 4 members of the public

A public session of 15 minutes was held prior to the formal Council meeting, in accordance with Section 3 of the Council’s Standing Orders.

1. **Telephone Box –** Ideas for the use of the telephone box were discussed. Suggestions were made; Historical photos/memorabilia, flowers, kids artwork, first aid box.
2. **Garden Waste –** A resident requested that a reminder be placed in the newsletter stating that garden waste should not be dumped near the garages, this is fly tipping and is illegal.
3. **Pavements –** A resident asked when the work to the pavements will be carried out. – The micro asphalt surfacing was delayed due to the heavy rain last year. It is rescheduled for spring/summer 2024.

**99/23 To receive and approve any apologies for absence.**

There were no apologies for absence.

**100/23 To note any declarations of interest on items to be discussed at this meeting.**

There were no declarations of interest.

**101/23 To consider any matters to be excluded from the public.**

There were no matters to exclude.

**102/23 To approve and sign the minutes of the Parish Council meeting held on 17th January 2024.**

**Resolved: The minutes of the meetings be approved as a true record.**

**103/23 To receive written applications and to co-opt a candidate to fill the existing vacancy for a Parish Councillor**

The Clerk reported that one application had been received from Wayne Cooper.

**Resolved: That Wayne Cooper be co-opted as councillor. Wayne Cooper signed the Declaration of Acceptance of Office and joined the meeting. Wayne to forward the Register of Interest form to the Clerk within 28 days.**

**104/23 To receive a report from the Millennium Trust**

1. **Race Night –** A successful evening, almost £200 raised.
2. **Replace Flooring** – A new grey, heavy weight carpet will be installed.
3. **Audio Equipment** - This will be reviewed
4. **Re-pointing work –** Work will commence shortly, weather permitting.
5. **Annual Meeting –** Scheduled 8th May 7pm, new committee members welcome.

**106/23 To consider any issues arising from the management of the Play Area.**

1. **Monthly & Weekly Inspection report -** Nothing new to report.
2. **Basket Swing –** Bid has been issued to HEUVG. **Resolved – If the bid is successful Clerk to order the basket swing from RMBC.**
3. **Relocate Bin** - **Resolved – Following feedback received bin to remain in the same location.**
4. **Picnic Bench - Resolved – Following feedback received, no demand for a picnic bench at this time.**
5. **Hags Warranty -** 3 missing hand grips, claim raised, await a response from Hags. **Resolved – Clerk to chase**

**107/23 To receive an update on the new shed for storage of equipment**

Insurance has been confirmed, the shed can now be ordered once the base is laid. **Resolved – Cllr Robson to make enquiries regarding the base.**

**108/23 To receive an update on Speeding and Highway matters.**

1. Village Gates – Installed
2. HGV Signage – await installation.
3. Parking tickets – 128 parking tickets have been issued on Reservoir Road since March 2023.

**109/23 Grounds Maintenance**

1. **Maintenance Support from RMBC in the Play Area –** Quote received from RMBC for maintenance work in the Play Area. **Resolved – To note the price for regular maintenance and submit a bid to HEUVG for one-off work to trim back the hedges to allow Volunteers to keep maintained.**
2. **RMBC current maintenance schedule –** RMBC have sent a document detailing some of the work. **Resolved – Clerk to respond detailing the work that UPC expect from RMBC.**

**110/23 To discuss Christmas Lights**

Clerk researched costings. **Resolved – Not affordable.**

**111/23 To discuss the use of the phone box**

Discussed in the public session. **Resolved – Clerk to put a request in the newsletter for historic photos and ask for volunteers to manage the project and maintain the phone box. Cllr Hubbard to ask Aston History Group for historic photographs.**

**112/23 To note any Planning Applications received since the last meeting.**

* 1. RB2023/1675 - The Poplars Green Lane Ulley - Erection of detached garage to front – Refused
	2. RB2024/0032 - The Hayloft Green Lane Ulley - Demolition of existing outbuilding and erection of new outbuilding – Granted Conditionally

**113/23 To discuss the frequency of Parish Council meetings and the date of the annual meeting**

**Resolved - Frequency of meetings to move to quarterly. The annual meeting will take place on 22nd May 2024.**

**114/23 To receive a financial update including;**

1. **To receive a report to 29th February 2024, including Bank Reconciliation, Payments for Authorisation & Budget vs Actuals.**

**Resolved: The following items were authorised for payment:**

|  |  |  |  |
| --- | --- | --- | --- |
| 02/01/24 | Whitaker, S | Clerks Salary Dec 23 |  £ 238.04  |
| 04/01/24 | HMRC | Clerks Tax Dec 23 |  £ 59.40  |
| 30/01/24 | Robson R | Postcrete B&Q |  £ 23.91  |
| 30/01/24 | Glasdon UK Ltd | Memorial Bench |  £ 774.05  |
| 01/02/24 | Hobsons Nurseries | Ulley in Bloom 2023 |  £ 1,200.00  |
| 02/02/24 | Whitaker, S | Clerks Salary Jan 24 |  £ 237.84  |
| 07/02/24 | HMRC | Clerks Tax Jan 24 |  £ 59.60  |
| 14/02/24 | Whitaker, S | AntiVirus Software |  £ 64.99  |
| 20/02/24 | Steel, R | Chainsaw Chains |  £ 14.99  |
| 20/02/24 | Robson R | Fuel |  £ 27.54  |
| 29/02/24 | Southern Electric | Village Hall Electricity |  £ 305.37  |
| 29/02/24 | Whitaker, S | Clerks Salary Feb 24 |  £ 238.04  |

**Balance – Current £8,698.76 Reserve - £3,649.89**

1. **Renewal of Electricity Contract –** Comparison carried out by Clear Utility Solutions. **Resolved – 3 year contract agreed with EDF estimated annual cost of £1,212.38pa.**
2. **Review of asset register - Resolved – Agreed with addition of memorial bench.**

**115/23 To consider a review of policies, including:**

1. Standing Orders – **Resolved – Agreed**
2. Financial Regulations – **Resolved – Agreed**
3. Model Publication Scheme – **Resolved – Agreed**
4. RA Leaf Blower – **Resolved – Agreed**
5. Risk Assessment – **Resolved – Agreed**
6. Reference the Public Sector Equality Duty 2023 – **Resolved – Noted**

**116/23 To consider any general correspondence received, including:**

1. **White Rose Update** –No update
2. **CAP Meeting –** See Minute Reference 108/23
3. **PC Network Meeting –** no update.
4. **Resident Email – Burgoyne Park Floodlights** - Noted
5. **Stones on the Access Road off Poynton - RMBC** – RMBC have contacted UPC regarding stones on the access Road, this is not the responsibility of UPC. **Resolved –** Clerk to ask RMBC to liaise with residents in future.
6. **D-Day 80 –** Millenium Trust have no plans as no suitable location.

**117/23 To consider any agenda items and arrangements for the next Meeting of the parish council to be held on 22nd May 2024 –** none.

The meeting closed at 8.45pm.

Signed …………………………(Chairman). Date: 22nd May 2024