

Public Notice
Recording and Use of Social Media

Adopted May 2020.

You may report the proceedings of this meeting via social media, providing the meeting or part of it is open to the public.

Members of the public or press may also photograph, audio record or film for live or subsequent broadcast.

At the start of the meeting, the Chair will make an announcement to confirm all or part of the meeting may be photographed, audio recorded or filmed.

The layout of the venue means that the Council cannot guarantee a seat/location that is outside the range of any camera, broadcasting or recording equipment. Therefore, by entering the meeting room and using the public seating area you are consenting to being filmed, photographed or recorded and to the possible use of those images and sound recordings through the media and/or public and commercial outlets.

If you have any queries regarding this notice please make this known to the Clerk to the Council at the meeting.

Note – If you are intending to photograph, audio record or film this meeting you should:

- 1 Respect requests from other members of the public to cease recording when they speak – for example when they are presenting a deputation or petition or asking a question.
- 2 Be mindful of the Common Law Duty of Confidentiality. You could place yourself at risk of being sued by another private individual if you disclose confidential personal information about such persons in meetings.